Sample Schengen Visa Cover Letter for a Tourist Application

[Applicant's Full Name]
[Residential Address]
[City, Country]
[Telephone Number]
[Email Address]
[Date]

To:
The Visa Officer
Embassy/Consulate of [Country]
[City, Country]

Subject: Cover Letter for Short-Stay Schengen Tourist Visa Application

Dear Visa Officer,

I am writing in support of my application for a short-stay Schengen visa to visit [Country/Countries] for tourism from [Proposed Arrival Date] to [Proposed Departure Date].

The purpose of my visit is to explore [Destination] and experience its cultural attractions, historical landmarks and local attractions. During my stay, I intend to visit [mention specific cities or places of interest]. My proposed itinerary includes [briefly explain the travel route if visiting more than one country].

I have arranged accommodation at [Hotel Name and Address] for the duration of my stay. Copies of my accommodation reservations and proposed travel itinerary are included among my supporting documents.

I will personally finance this trip using my savings and income from my employment as a [Job Title] at [Company Name]. I have included my recent bank statements and employment confirmation to demonstrate my financial ability to cover my travel expenses, accommodation, daily costs and return journey.

I am currently employed at [Company Name], where I have worked since [Employment Start Date]. I have been granted leave from [Leave Start Date] to [Leave End Date] and am expected to resume my duties on [Resumption Date]. I intend to return to [Country of Residence] after my holiday to continue my employment and existing commitments.

I have also arranged travel medical insurance covering the entire duration of my intended stay in the Schengen area, in accordance with the applicable visa requirements.

I have enclosed the relevant supporting documents, including my completed visa application form, passport, proposed travel itinerary, accommodation reservations, financial records, employment confirmation and travel medical insurance certificate.

I respectfully request that my application be considered. I would be pleased to provide any additional information or documentation required during the assessment of my application.

Thank you for your time and consideration.

Yours faithfully,

[Applicant's Full Name]
[Signature, if required]