[Host's Full Name]

[Full Residential Address]

[City, Postal Code, Country]

[Telephone Number]

[Email Address]

[Date]

To: Visa Officer

[Embassy or Consulate Name]

Subject: Invitation Letter for [Friend's Full Name]

Dear Visa Officer,

I am writing to invite my friend, [Friend's Full Name], born on [Date of Birth], holder of passport number [Passport Number], and residing at [Friend's Residential Address], to visit me in [Country].

I currently reside at [Host's Full Address] and hold [Nationality or Residence Permit Status]. I have known [Friend's Name] for [Length of Friendship], and I would like to welcome them for a private visit from [Proposed Arrival Date] to [Proposed Departure Date].

During the visit, [Friend's Name] will stay with me at my residential address stated above. The purpose of the visit is to spend time together, experience the local culture and visit places of interest in [Country].

[Friend's Name] will be responsible for their own travel expenses and personal costs during the visit. I will provide accommodation at my home.

I confirm that the information provided in this letter is accurate and that I am available to provide further information or supporting documents if required.

Thank you for considering this invitation as part of the visa application.

Yours faithfully,

[Host's Full Name]

[Signature]

[Telephone Number]

[Email Address]